

# Regulations of Granting Assistantship to Foreign PhD Students in College of Commerce, National Chengchi University

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- Article 1 The regulations are established to promote the internationalization of the college, attract excellent foreign students for enrolment, and reward outstanding foreign students in our university.
- Article 2 Each department shall arrange the order of priority for the students receiving the assistantship and submit it to the office of PhD program to review the order. The list shall be reported at PhD Program Committee and submitted to the Dean of the College to approve the awarding list.
- Article 3 Applicant qualification: The foreign students referred to in the regulations are the foreign students and overseas Chinese students enrolled in our university. The definition of the foreign students mentioned above is as below:
1. Foreign student: It refers to students who do not have the nationality of the ROC as specified in Article 2 of Nationality Act and do not hold the identity as overseas Chinese students, or students who have lost the nationality of the ROC for more than eight years.
  2. Overseas Chinese student: It refers to students who were born overseas and continue residing overseas until now or have been resided overseas for more than consecutive six years and have obtained documentary evidence of permanent or long-term residency overseas and return to Taiwan for education as well as being confirm the identity of overseas Chinese students by Overseas Community Affairs Council.
- Article 4 Number of application and awarded amount: The actual number of students receiving assistantship and the number of months they are entitled to shall be determined by the budgeting of the year. The assistantship is divided into two types; the explanation is as below:
1. Type A: During the studying, each recipient who has been recommended to “New Incoming International Students Scholarship Pilot Plan” by the college can receive tuition waiver provided by the university and living allowance of maximum NT25,000 per month and maximum 12 months a year. The subsidy will be granted no more than three years (excluding the period of suspension).
  2. Type B: During the studying, each recipient can receive maximum NT25,000 per month and maximum 12 months a year. The subsidy will be granted no more than

three years (excluding the period of suspension).

Article 5 The recipient of the assistantship must comply with the following regulations during the granting period of the assistantship.

1. Do not undertake any full-time position inside or outside the university.
2. Monthly part-time income inside and outside the university plus the amount of the assistantship must not be over NT\$40,000.
3. Weekly attendance shall be more than 3.5 (included) days (except national holidays).
4. They must not receive scholarship or subsidy granted by the relevant government unit or other scholarship, subsidy, tuition (credit fee) or monthly living allowance issued by our university at the same time (excluding those who are recommended to Type A of this assistantship).
5. They must study compulsory and elective courses offered by College of Commerce and hold the certificate of participating in the research publication camp held by College of Commerce.

Article 6 Qualification of continue receiving the assistantship:

1. They shall take at least three credit each semester with the overall academic performance achieving more than GPA3.3 and do not receive admonition punishment or above by the university.
2. They shall have completed the common compulsory courses and at least one common elective course offered by College of Commerce in the first two year of study (excluding suspension period) as well as participated in thesis research publication camp held by College of Commerce.
3. They must actively participate in the academic lecture or seminar held by College of Commerce each semester.
4. Applicants who have no academic performance for the first semester when writing the PhD thesis can submit thesis proposal for application within the deadline. The proposal must include research motivation and purpose, research structure and design, data collection method and source of data, outline, and reference.

Article 7 The recipient is obliged to undertake the duty of teaching assistance or research assistance for a full-time teacher at the department. Each relevant department shall be responsible for monitoring the attendance clock-in or sign-in record done by the recipient of the assistantship. If the recipient involves with one of the following situations and in severe violation of the regulations, the qualification will be cancelled. The received assistantship of the current semester shall be returned in proportion.

1. Suspension from studying, retainment of student status, or dropping out of study.
2. Students who are directly advanced to PhD study and are transferred to or return to study at master scheme.
3. Failure of undertaking teaching or research assistant assigned by the relevant department or performed poorly for the duty.
4. Failure of completing all the courses required within one year after receiving the assistantship and participating in the thesis research publication camp held by College of Commerce.

Article 8 Time of application:

Applicants should be recommended for consideration by the departments in which they are enrolled in, and reviewed by the office of doctoral programs during the announced application period.

Article 9 Application method:

1. New student: All the documents for enrollment application shall be well-prepared when submitting the application for admission as the reviewing standards.
2. Current student: Following documents shall be submitted along with the application form before the application deadline published each semester.
  - 1) National Chengchi University College of Commerce Foreign Student PhD Assistantship Application Form.
  - 2) Academic transcripts in all academic years.
  - 3) Thesis proposal (only for those who have no academic performance during the first semester when writing PhD thesis).
  - 4) Certificate of participating in academic activities held by College of Commerce.

Article 10 The assistantship is paid as special project from the budget of Executive MBA Program (EMBA). When necessary, it shall be paid by the college from the following funds:

1. The remaining balance from various budgets.
2. Program management fee for project research coordinated and used by the college.
3. Contribution payment from the continuing education offered by the college.
4. Social donation.

Article 11 The regulations shall be implemented after being approved by the College Faculty Meeting and published by the Dean of the College; the same procedure shall be followed for the revision.